

Welcome To
FAIRFIELD
California



Now Taking Applications
For The Role Of
Building Engineering Plans Examiner
(Associate Civil Engineer)

RECRUITING SERVICES PROVIDED BY

BH
Bob Hall & Associates



THE COMMUNITY

Fairfield, the heart of Solano County, is a diverse and growing community located halfway between San Francisco and Sacramento in the North Bay Area. With 24 parks, numerous bike trails and two championship golf courses, Fairfield is a great family community with just under 123,000 residents. It is a thriving business hub with notable international companies such as Jelly Belly, Clorox, Ball Metal, and Meyer Corporation. Fairfield offers a regional shopping center, a large auto mall, and is home to Travis Air Force Base, the County's largest employer. Bordered by farms and vineyards, the City's well-developed infrastructure and business-friendly attitude provide the foundation for strong growth and an enhanced quality of life.

In Fairfield, festivals and events occur year-round. Downtown Fairfield hosts two parades, the Certified Farmers Market, the Tomato Festival, the Blues, Brews & BBQ Festival, and the annual Holiday Tree Lighting Ceremony.

The intimate 380-seat Downtown Theatre offers a broad range of entertainment from comedy to concerts. The City also sponsors a variety of sports and entertainment activities for the young and young at heart at the City's Community and Adult Recreation Centers. A network of parks with jogging and bike paths within and around the City offer ample opportunities for hiking, picnics, and other outdoor activities.

Fairfield has prime commercial real estate opportunities, room for growing businesses, and a large and talented workforce. Its central location, desirable water quality, extensive transportation networks, reasonably priced properties, and proximity to Northern California's world-famous destinations make Fairfield a desired destination for both residents and businesses alike.

THE ORGANIZATION

The City of Fairfield operates under a City Council/City Manager form of government. The City Council includes a Mayor and six Councilmembers. Fairfield has a FY2027 total budget of \$392 million and a workforce of approximately 600 FTEs. City operations are organized into ten departments: City Manager's Office, Community & Economic Development, Finance, Fire, Housing Services, Human Resources, Information Technology, Parks & Recreation, Police, and Public Works.

The City of Fairfield is a forward-looking organization with a long history of innovative practices. The City seeks candidates who are energized by creative ways to expand the economic base, while bringing the technical skills to ensure smooth operations and top-notch service.

The organization prides itself on a collaborative and healthy workplace culture, and the successful candidate's character will reflect the values of the City: Communication, Diversity, Inclusion, Innovation and Transparency.



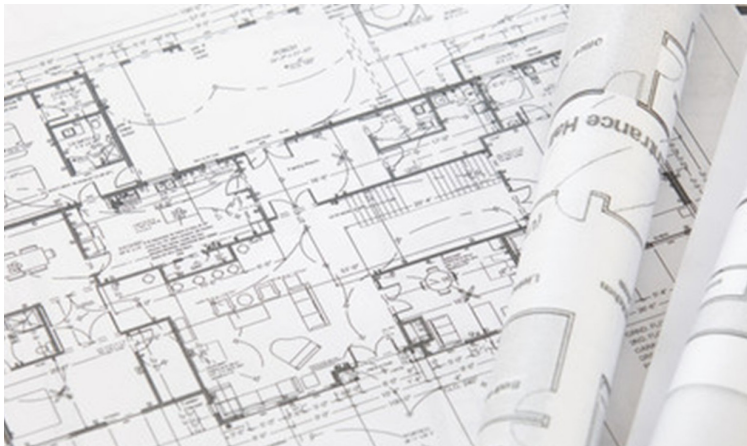
THE POSITION

As part of the Building Safety Division in the Community Development Department, the Associate Civil Engineer reports directly to the Chief Building Official. This position interprets and explains City requirements and policies to developers and contractors; designs and writes specifications for City projects; and reviews plans and associated calculations/specifications for building construction, improvement, changes of use and alterations for compliance with applicable building

IDEAL CANDIDATE

The City of Fairfield is seeking a motivated and technically skilled Associate Civil Engineer who thrives in a collaborative public service environment and demonstrates strong independent judgment. The ideal candidate is a self-starter who can manage assignments with minimal supervision, prioritize competing deadlines, and confidently navigate complex development and infrastructure projects. This individual possesses strong analytical and communication skills, works proactively to identify solutions, and understands when to seek guidance or coordinate with colleagues to ensure high-quality outcomes without requiring constant direction or oversight.

Highly desirable candidates will have experience performing plan review and coordination for complex private development and public improvement projects, including interpreting and applying engineering standards, municipal codes, and applicable regulations. The successful candidate will be detail-oriented, customer-service focused, and capable of building effective working relationships with internal staff, developers, consultants, and the public. The City values professionals who demonstrate initiative, accountability, sound engineering judgment, and a commitment to delivering timely and thorough plan check services that support Fairfield's continued growth and development.



QUALIFICATIONS

Education:

A Bachelor's degree from an accredited college or university with major course work in civil engineering and possession of a current registration as a Civil Engineer in the State of California is required.

Experience:

Three (3) years of professional civil/structural engineering experience in the review of plans and specifications and/or the analysis and design of residential, commercial and industrial buildings is required. Supervisory experience is desirable.

License or Certifications:

- Possession of a valid Class C California Driver's License is required. Possession of a valid equivalent is acceptable during the application process.
- Current registration as a civil engineer in the State of California is required.
- Registration as a structural engineer in the State of California is highly desirable.
- Possession of a valid ICC (International Code Council) Plans Examiner Certificate is highly desirable and required within one (1) year of hire date.
- Certification as a California CASp (Certified Access Specialist) is highly desirable.

APPLICATION PROCESS

OPEN UNTIL FILLED | APPLY IMMEDIATELY!

To apply for this exciting career opportunity, please send a compelling cover letter and your detailed resume to: apply@bobhallandassociates.com.

Should you have confidential inquiries regarding this position or the recruitment process, please contact:

Maria Fierner at (925) 448 - 0660

Application materials will be screened in relation to the criteria described in this brochure. Candidates deemed to be the most highly qualified will be invited to participate in the selection process. The selection process will include screening interviews with the most qualified candidates, formal panel interviews, and final interviews with the City Manager.

Appointment is subject to completion of a thorough background and reference checks, and pre-employment medical exam.

**APPLY TODAY AND BECOME PART OF AN
AMAZING TEAM!**

COMPENSATION & BENEFITS

Estimated Total Compensation: \$162,870 - \$191,290*

Base Salary: \$114,912 - \$139,669

The position is represented by the Fairfield General Managers Association ("FGMA") and offers a robust benefits package featuring generous retirement contributions and leave accruals. Key benefits include:

- 401(a) Deferred Compensation: City contributes 10% of salary; employee contributes a minimum of 4% .
- 457 Deferred Compensation: Optional employee-funded plan with pre-tax and/or Roth contribution options
- Personal Leave: 100 hours annually (accrues at 3.85 hours/pay period)
- Vacation: 10–20 days annually based on years of City service
- CalPERS pension eligibility
- City-paid life insurance and generous contributions to retirement health savings accounts
- Tuition Reimbursement up to \$4,000 annually
- A 9/80 work schedule

** Estimated total compensation includes base salary and the annualized value of employer-paid benefits and contributions, such as deferred compensation, medical/dental/vision insurance, retiree health contributions, and other applicable benefits. Actual compensation and benefit values may vary based on individual benefit elections, coverage levels, and length of service.*

